

1. Welcome / Sign in
 - a. Please update the sign in sheet
 - b. We are volunteers. We are here to help the scouts and ourselves for CJ 17.
 - c. Roxanne took minutes from last meeting. Thank you!
2. Action items
 - a. Clothing:
 - i. No go for Scout shop to help with order, as fees for everything.
 - ii. clothing order form distributed
 - iii. clothing sizing chart posted
 - iv. Scout Shop has 18L backpacks on liquidation for \$12.99 if anyone is interested.
 - v. Some people expressed interest in zip hoodies, instead of pullover.
 - vi. Crests are 4 inches wide. Crests on t-shirts are 9 inches wide. There are four versions of the crest available: the crest, a pre camp crest, an OOS crest, and a ghost crest.
 - vii. When the crests were selected, the directions said pick the best crest and that is what the team went with.
 - b. Council website
 - i. Joanne will update it, but we are having fun just getting into it.
 - ii. Peter did manage to update and post the bus/cargo forms
 - c. Bus Charter
 - i. forms posted and distributed
 - ii. If we could get a whole bus for OOS that would be awesome!
 - d. Cargo
 - i. Forms posted and distributed
 - ii. FAQ posted
 - iii. 48 pallets will fill the trailer, which is the goal. If it is not full, we will open it up to other councils for the opportunity.
 - iv. Estimated price at \$350 per pallet based upon 24 pallets. The \$25 CJ receiving fee is included as well.
 - e. Treasurer
 - i. Starting to accept deposits for bus/cargo
 - ii. starting to accept payments for crests/clothing
 - f. Communications
 - i. switched to using Google groups for email list
 1. 320+ people on the list
 2. open to public to let people subscribe or decline
 - a. cj17-voyageur-contingent
 3. discussion about starting a twitter account for the contingent
 - g. Clothing
 - i. Orders and payments due March 4 @ ScoutCon
 - ii. Clothing sizing charts distributed/ posted

- iii. Hoodie is polyester fleece, not sure if the 9" crest will fit on the front
- iv. Contact Ursula for questions, urs_page@hotmail.com
- v. Payments could be brought to future meetings, or sent to Ursula. Details are on the forms.
- vi. Ursula will look into backpacks, zippered hoodies
- h. Transportation - Bus
 - i. Forms distributed
 - ii. Estimated cost is based upon filling the buses at 80--100% capacity.
 - iii. Yes, we could do an OOS specific bus
 - iv. We can arrange bus pick up points to fit people. Maybe along the 401, and possibly one at Vankleek Hill before going through Montreal.
 - v. Coach bus, not a school bus.
 - vi. Priority given to Voyageur Council; we will be opening it up to others as of March 4th. After May 1st, we will have the exact price for the bus when all the seats are reserved. Looking around \$270 each
 - vii. One piece of large gear and one small piece per person.
 - viii. Leaving Friday midafternoon, stopping for food along the way. Estimated 17 hour travel in total
 - ix. Reminder: CJ wants the whole patrol to arrive at once so if youth are arriving separately they need to wait outside until the whole patrol arrives.
 - x. Drop Ross an email to let him know you MIGHT be interested in taking the bus so he can reserve and plan accordingly. ross@trusler.ca
- i. Transportation - Cargo
 - i. Forms distributed and posted
 - ii. Priority given to Voyageur council; we will be opening it up to others as of March 4th.
 - iii. You show up with your gear and put it in a skid to ship for the tri fold option. If you want to have it pre wrapped like CJ13, you can do that also.
 - iv. When it arrives at CJ, it is out in the weather - not sheltered. The trifold option protects it from the weather.
 - v. OOS are NOT allowed to ship personal gear with patrols because they will not be allowed to open it and get their gear out before the patrol arrives.
 - vi. Discussion about patrols sharing pallets and how to maneuver it.
 - vii. Discussion about how to ship gear home
- j. Pre Camp
 - i. June 2-4, 2017 at Wesley Clover
 - ii. Location: Wesley Clover campground
- k. Pre-Camp Registration
 - i. Using google docs either via email invite or website access
 - ii. Updates "sharable" excel spreadsheet on google drive
 - iii. Additional columns can be added and maintained.
 - iv. Visual image of the forms provided.
- l. Costs (assuming 200 scouts)
 - i. Base cost is \$3 per scout per night with scouters free
 - ii. plus \$5 per scout for program/ admin costs

- iii. Plus \$4 per scout to assist with OOS food costs. (NOTE: troops to supply their own food)
 - iv. Plus \$4 for two crests
 - v. Plus costs for MedVents
 - 1. TOTAL: \$20 per scout roughly
 - vi. OOS's food: \$10-15 per person
 - m. What's next:
 - i. Rework the registration form and OOS form for next week.
 - ii. Send out registration email to Google contacts
 - iii. Add registration link to Facebook page
 - iv. Thanks to Sheri for reviewing available training docs - are we in good shape? Sheri?
 - v. Recruiting presenters
 - vi. Recruiting kitchen team for OOS food. Venturers?
 - n. Lone scout
 - i. just one from 1st Kanata (they have withdrawn from attending CJ17)
 - ii. If you're willing to take on extra scouts in your patrol, email CJ17 to let them know at cj17@scouts.ca
3. Latest CJ Info
- a. As of January 16: Stats 4343 participants, 943 OOS, and 55 international participants. We have the 463 participants from our council, the 3rd highest council from across Canada.
 - b. The menu link came out at 5:18 pm on January 29th, 2017.
 - c. Rentals and prices are out: propane, cook sets, tote. When items are returned, they need to be clean, in good condition, and back inside the clean tote.
 - d. Questions and discussion:
 - i. Is this all the grocery store will carry for the day it is listed?
 - 1. Some additional items will be available; a list might be available after the store contract is signed.
 - ii. How will the labeling be for ingredients on items for allergy concerns?
 - iii. Budget \$20 per person per day; so \$140 for the week
 - iv. Will OOS have the same menu, or a different menu?
 - v. Grocery store: credit, cash, or travelers cheque BUT no debit/swipe machines. There will be ATM's on site
 - vi. Can they use the grocery store gift cards as payment?
 - 1. No, as no swipe machines
 - vii. Charging stations may be available at the Plaza for a "donation".
 - 1. There will be no charging stations available at Sub-Camp HQs.
 - viii. If you rent a propane tank, will there be a charge for a refill; or do you have to rent a whole extra tank?
 - ix. Camp Nedooae is a rural area and cellular coverage is minimal. With 5000+ people, being able to make calls will be spotty and internet access may be non-existent.
 - x. What will the procedure be for parents at home contacting a youth or Scouter about family emergencies at home? When will we expect this procedure to be laid out to Scouters?

1. An emergency phone number will be supplied to registered participants. Parents can call that number (manned 24hrs a day) and then the youth will be contacted and can call back
- xi. Travel form: You need to tell CJ17 when you plan to be on site and when you plan to leave camp so they can plan and be aware. FILL OUT THE TRAVEL FORM!!!! Don't have one? Contact CJ17 at cj17@scouts.ca
- xii. Travel form is also how you relay if youth or Scouters are arriving late or departing early from camp.
4. Round Table
 - i. Nothing left to discuss.
5. Future meetings
 - i. March 4th @ ScoutCon we're doing a session 3:00 - 3:45
 - ii. March 4th is deadline for clothing
 - iii. March 4th is the early bird deposit for bus and cargo
 - iv. March 5th OR March 26th
 1. Contact Peter to volunteer a location, peter@nbsconsulting.ca
6. Closing - Thoughts to live by, c/o Pierre Trudeau
 - i. We believe in freedom of all people, whatever culture they are from, and that everyone has equal thoughts. We believe that everyone should share in the wealth of Canada, and that we are enriched by other cultures. We believe that we should love each other, whatever race or nationality we are, and that God loves us the same. We believe Canada is a great country because of our acceptance of people from many backgrounds. We believe that we should celebrate our differences and not feel threatened by different cultures.
7. Meeting adjourned at 8:12 pm